



CAREER JUMP START

PLEASE PRINT NEATLY:

NAME _____ STREET _____

CITY _____ NY ZIP _____ TELEPHONE _____

Social Security #: _____ Date of Birth: _____ Counselor: _____

Email address: _____ Do you have home access to the Internet? _____

Driver's License: Yes/No? _____ Do you have your own car? Yes/No _____

Working Papers: Yes/No? _____ Expected time of release from school THIS year: _____

Plans after high school graduation: _____ I plan to attend college to study _____.
_____ I plan to work full time and go to college at night.

FAMILY INFORMATION:

FATHER: FIRST AND LAST NAME: _____

Occupation: _____ Corporation: _____ Phone: _____

MOTHER:

FIRST AND LAST NAME: _____

Occupation: _____ Corporation: _____ Phone: _____

SIBLINGS:

NAME: _____ AGE: _____ STATUS: _____

NAME: _____ AGE: _____ STATUS: _____

NAME: _____ AGE: _____ STATUS: _____

NAME: _____ AGE: _____ STATUS: _____

Favorite toy when a child: _____ Favorite game to play when a child: _____

Favorite color: _____ Favorite food: _____ Favorite music: _____

Favorite sports team: _____ Favorite store to shop in: _____

Pick your first, second and third choice.	PAID WORK EXPERIENCE	CAREER FIELD OF INTEREST <i>Check one or more of the following career categories.</i>
	CONVENTIONAL People who like to work with data, have clerical or numerical ability, carry out tasks in detail or follow through on others' instructions.	BUSINESS - Office assistant, word processor, bank teller, account clerk, file clerk, computer data entry operator, insurance clerk, law clerk, mail clerk.
	SOCIAL People who like to work with people to enlighten, inform, help, train, or cure them, or are skilled with words.	RETAIL - sales associate, cashier, stock clerk, customer service representative, telemarketing.
	REALISTIC People who have athletic or mechanical ability, prefer to work with objects, machines, tools, plants or animals, or to be outdoors.	WAREHOUSE - stock clerk, driver, fork lift operator, shipping/receiving clerk.
	INVESTIGATIVE CONVENTIONAL People who like to observe, learn, investigate, analyze, evaluate or solve problems.	HEALTH CARE - Resident assistant, nurse's aide, laboratory aide, dental assistant, medical office assistant, transporter, home health care aide.
	SOCIAL REALISTIC	HOTEL and RESTAURANT - Housekeeping, banquet set-up, cashier, food prep, waiters and waitresses, hostess.
	REALISTIC INVESTIGATIVE	MECHANICAL and TRADES - Automotive technician, diesel mechanic, small engine repair, machine operator, electrician's helper, plumber's helper, carpenter's helper, roofer, printing trainee, grounds people, laborers, and landscapers.
	ENTERPRISING People who like to work with people, influencing, persuading, performing, leading or managing for organizational goals or economic gain. REALISTIC INVESTIGATIVE	COMPUTERS/ELECTRONICS/ARCHITECTURE - Assemblers, technicians, inspectors, CAD/CAM operators, programmers, computer operators, architect's assistant.
	ARTISTIC People who have artistic, innovating or intuition abilities and like to work in unstructured situations using their imagination and creativity.	COMPUTER GRAPHICS/ART — creating web pages, help desk, networking.
	SOCIAL People who like to work with people to enlighten, inform, help, train, or cure them, or are skilled with words.	EDUCATION/CHILD CARE - day care assistant, nursery school assistant, mother's helper.
		OTHER: Please describe If you could have any career in the world, what would it be and why?

SCHOOL COURSES: Check 4 as many courses as you have completed and indicate a “NY” if you plan to take the course in the fall.

4	BUSINESS	Studio in Video/Media Arts	Solid Sate Electronics
	Keyboarding	Video Yearbook	Hi- Tech Electronics
	Word Processing I & II	Photography	Hi-Tech Computers
	Accounting OR (College)	Creative Crafts	Product Design Engineering
	Basic Computerized Accounting Applications	Creative Crafts 2	
	Business Analysis and Management	Studio in Ceramics Advanced Ceramics	FAMILY AND CONSUMER SCIENCES
	Business Computer Applications	Studio in Sculpture	
	Intro to Occup./Intro to Business/	Art Major/Portfolio	Human Development
	Business Math	Independent Study/Advanced	Child Development/Parenting
	College Business Law	Sports Video	Early Childhood & Nursery
	Business Ownership	Film & TV Media Arts	Advanced Early Childhood
	Marketing/Advertising	Studio in Filmmaking	Child Development for College
	Fashion Marketing, Fashion Apparel	Film History and Criticism	Relationships
	The Firm	Filmmaking	Surviving On Your Own
	College Seminar	Video Production	
		TECHNOLOGY	Chef's Choice I: Basic Cooking - Food & Nutrition
	Sports Marketing/ Management	Design & Drawing for Production	Chef's Choice II: Advanced Cooking with Nutrition
	FBLA, DECA, School of Business Clubs	Engineering I & II	Baking/Gourmet Foods
	Sports Marketing	Architecture I & II	International Foods
	Wall Street: International Business	Architectural and Engineering Modeling	Sewing Crafts
	Career Jump Start	Electricity/Electronics	Clothing & Textiles
	“M.B.A.” or Ph.D. Candidate	Cisco Networking	Interior Decorating
	ART	Electronic Communication Systems	Renaissance Card Achiever
	Studio in Art 1	Aerospace	Honor Roll
	Studio in Art 2	Fundamentals of Flying	Computer Science I & II
	Cartooning	Wood (Materials Processing)	Computer Programming in Visual Basics I & II
	Studio in Drawing	Construction Systems	BOCES:
	Advanced Drawing	Cabinet Woodworking	Health Careers
	Studio in Painting	Graphic Communications	First Aid
	Advanced Painting	Small Engine Repair	Music (Orchestra, band, choir)
	Advertising Design	Theatre Set and Design	Foreign Language
	Advertising Design 2	Auto Technology	Radio Broadcasting
	Fashion Illustration	Advanced Auto Repair	Journalism

OTHER COURSES:

SKILLS and PERSONALITY TRAITS: Check off 4 **only 7** items from the list below.

Non-smoker	Use hand and power tools	Follow instructions well
Organizational skills	Operate radial arm saw, circular saw.	Good verbal skills
Keep neat accurate records.	Operate drill press	Knowledge of geography
Telephone Skills	Read a micrometer	Conscientious
Human Relations Skills (get along well with people)	Knowledge of color codes for electrical wiring.	Enthusiastic
Checking numbers and proof reading	Measure with a ruler	Perseverance
Sales Skills	Timing light	Punctual
Handle money	Operate printing press	Responsible/dependable
Good speller	Good handwriting	Eager to learn
Filing Skills	Customer Service Skills	Teamwork
Operate office machines such as fax, copier, computer.		Good Attendance

4	COMPUTER SKILLS:	Windows 3.1	Program in C or C+
	IBM Compatible	Windows 95	Program in Visual Basic
	Apple/Macintosh	Install software onto hard drive.	Install additional cards to machines.
	Word Processing: Microsoft Word, WordPerfect, Microsoft Works	Data Base: Microsoft Access, Microsoft Works	Spreadsheet: Excel, Lotus Notes Microsoft Works
	Desktop Publishing: Microsoft Publisher	Print Shop	Photo Shop.
	Create Webpages (Microsoft FrontPage or other)	Knowledge of Html language	Page Maker
	Surf the Internet - find information	Use modem and/or fax	Trouble shoot problems.
	Retrieve and send Email		

CLUBS/SPORTS:**HONORS:**

____ Honor Roll

____ Highest Honors

____ Grade Point Average

____ Renaissance Card

WORK EXPERIENCE:

Current Job:

JOB TITLE: _____ COMPANY _____

STREET: _____ CITY: _____ NY 117 _____.

DATES OF EMPLOYMENT: From _____ to _____. Your duties include: _____

Previous Job:

JOB TITLE: _____ COMPANY _____

STREET: _____ CITY: _____ NY 117 _____.

DATES OF EMPLOYMENT: From _____ to _____. Your duties included: _____

VOLUNTEER EXPERIENCE:

JOB TITLE: _____ COMPANY _____

STREET: _____ CITY: _____ NY 117 _____ DATES OF

TIME: From _____ to _____. Your duties include: _____

BABYSITTING OR LAWN MAINTENANCE:

JOB TITLE: _____ FAMILY or # of customers _____

STREET: _____ CITY: _____ NY 117 _____ DATES OF

EMPLOYMENT: From _____ to _____. Your duties included: _____

SPECIAL PROJECT OR RESEARCH WORK:

CAREER JUMP START PROGRAM



Student: _____ Period _____ Home Phone: _____

PERIOD	CLASS	TEACHER	ROOM	DAY 1/2
1				
2				
3				
4				
5				
6				
7				
8				
9				